



## 2021 ANA Policy, Innovation & Advocacy Forum Policies

### General Policies

- The recording and/or transmission of sessions in any format is strictly prohibited.
- All individuals and/or entities are strictly prohibited from electronically recording or broadcasting any of the ANA Policy, Innovation & Advocacy Forum (ANA PIA Forum) sessions.
- Information presented at the ANA PIA Forum does not represent the views or standards of ANA.
- Payment in full is required to process online registrations and provide access to the Forum.
- We accept major credit card and electronic (wire and ACH) payments.
- ANA, at its sole discretion, reserves the right to modify the ANA PIA Forum.

### Consent Clause

By registering and participating in activities, which includes sharing pictures with ANA or tagging the ANA PIA Forum in social media, registrant consents to the use and distribution (both now and in the future) of the registrant's image, likeness, comments, or voice in both live and on-demand reproduction of the Forum. Further, registrant consents to ANA and its affiliates, employees, contractors and assigns use of any and all such image, likeness, comments, voice, videos in which registrant have participated, and any reproductions thereof, as well as registrant's name, quotations from verbal interview in whole or in part, in any manner ANA may deem proper, for any purpose, including without limitation commercial purposes. Registration may also include technology that monitors registrant's activities at the ANA PIA Forum which may include, without limitation, attending various session and visiting booths.

### Code of Conduct

ANA values the participation of each attendee and desires for all attendees to have an enjoyable and fulfilling experience. Accordingly, all attendees are expected to show respect and courtesy to other attendees. All communication should be appropriate for a professional audience including people of different backgrounds. ANA PIA Forum attendees are solely responsible for their actions.

ANA will not tolerate harassment of any kind, including, but not limited to, harassment based on ethnicity, religion, disability, physical appearance, gender, or sexual orientation. This policy applies to all participants and attendees of all ANA events. Harassment includes, without limitation, offensive gestures, verbal and written comments, deliberate intimidation, and sustained disruption of talks or other events. Attendees requested to cease harassing behavior are expected to comply immediately, and failure to comply may serve as grounds for removal from the Forum.

When notified of individuals engaging in harassing behavior, ANA, at its sole discretion, may take any action it deems appropriate, ranging from a simple warning to expulsion from current and/or future ANA meetings, assemblies, and events. Decisions to ban individuals from future events is the sole discretion of ANA.

If you are being harassed, notice that someone else is being harassed, or have any other concerns, please contact the organizer by email at [meetings@ana.org](mailto:meetings@ana.org).

## Registration Cancellation/Refund Policies

### Deadline for receipt of cancellations: 11:59 p.m. EDT on August 24, 2021

- All cancellations must be submitted in writing to [anapiaforum@mcievents.com](mailto:anapiaforum@mcievents.com) and should include the registration ID number and registrant name(s).
- Cancellations will not be accepted by phone.
- Donations are **nonrefundable**.
- Cancellations notices received **on or before August 24, 2021** will receive a refund of the registration fee **minus the \$50 administrative fee**. No refunds will be issued for cancellation notices received after
- Promotions/discounts are not retroactive and cannot be applied to previously purchased individual or group registrations. Limit one special offer/discount code per registration.
- Refunds for canceled registrations are processed within four to six weeks after the close of the ANA PIA Forum.
- Refunds will not be issued for “no-show” (a “no-show” occurs when a registrant does not access the live virtual event). *Note: In the event a registrant misses the live event, content will be available for 14 days post ANA PIA Forum.*
- Due to processing costs, only overpayments in excess of \$25 will be considered for refunds. Please ensure that payments include the correct dollar amount to avoid overpayment.
- ANA reserves the right to cancel or postpone any or all ANA PIA Forum activities due to circumstances beyond the reasonable control of ANA, which includes, without limitation, computer-related attacks, hacking, earthquakes, governmental regulation, fire, flood, labor difficulties, civil disorder, public health crisis, or acts of terrorism and acts of God (“Force Majeure Events”). In the event the ANA PIA Forum is cancelled due to Force Majeure Events, ANA reserves the right to either retain the entire registration fee and credit it toward a future ANA event, or reimburse the registrant after deducting costs already incurred by ANA, which could not be recovered from third parties.